

Monarch Elementary School PTA
Board Meeting Minutes
December 6th, 2019

- I. Call to Order 9:35am
- II. Roll Call: Melissa Christiano, Lisa Furmanek, Aimee Heard, Vaughan Overman, Stacey Roberts, Lori Stuart, Sarah Zering
- III. Minutes and board/chair reports approval from November. Both were emailed. Lisa approved the minutes and Stacey and Melissa seconded. Minutes approved.
- IV. Active Agenda
 - A. Principal's Report, Vaughan Overman

The chorus performance this week was great. The kindergarten Nutcracker performance will be Monday night and is always fun. Polar Express and holiday classroom parties are coming up. There is lots going on to get ready for the holidays. Nikki Spears came for the Energy Bus pep rally (she heads up the Energy Bus educational program). The Mauldin High School Band showed up in the middle along with the cheerleaders. Nikki Spears was impressed with what she saw and would like to do an Energy Bus leadership day here. We are getting used to less meeting space. Mondays and Tuesdays room 601 is always open and can be booked through the front office. We are finishing MAP testing with makeups. TE21 Benchmark testing results are back, so we are looking at the data to see areas for improvement. Third grade will start bringing chromebooks home after Christmas.
 - B. Treasurer's Report
Budget Overview

Boosterthon monies are now at about \$10,000. We will need to buy water filling stations, items for a special needs playground, and STEM supplies. Mrs. Overman will follow-up with Bob regarding water filling stations, and we will then know how much money is left. Robyn is stepping down from the Treasurer position. We need to know how much money we can carry over from year to year. The Assistant Treasurer will be stepping in to the Treasurer position. We need teachers to submit their Boosterthon requests. We purchased classroom books and rugs.
 - C. President's Report, Lori Stuart
 - a. Spending of remaining Boosterthon funds. Discussed in Treasurer's Report.
 - b. Classroom Libraries – need help putting labels on 4,000 books. Books are in and sorted by grade level. They need to be labeled on front top right corner so they remain Monarch's property. They are currently in room 402. We need to get info from Alexis Moore regarding sorting and then get them out by grade level. Lori will follow-up with Alexis.
 - c. Mistletoe Market
 1. Volunteer summary. Signup is out. Sandy will keep pushing for specific slots online, and Melissa will have room parents remind classrooms.
 2. Grade Level Schedule went out for teachers to sign up.
 - d. Polar Express. December 18.
 1. Hot Chocolate from Sam's Club. We currently have 4 canisters and need 5 more. Ingredients need to be photographed and sent to Nurse Amy. We also need to buy bags of mini marshmallows and 1000 small foam cups. Lisa F. will follow up on buying supplies. Mrs. Overman will find out if the cafeteria can do cookies
 2. Tying Jingle Bell bracelets. Lori will coordinate getting these done. Lisa F. will have Beta Club do half. Board and chairs will meet on December 11th to tie the rest.
 3. Volunteer Sign up to go out on Monday, Dec 9th. Melissa needs to pull together the signup. Mrs. Overman will get timing information.
 - e. Holiday Hospitality Luncheon Dec 17th from 10am-110pm. Lisa W is taking lead for this event, and Kathy Dawson is taking over hospitality. Aimee will get Kathy's contact information and send it to Sandy to update the website. The Donation Sign Up and Volunteer Sign Up went out. We need more food donations. The theme is Ugly Sweater.
 - f. Wrapping presents for Monarch Families – Aimee H. There are 12 slots still open. Items can be sorted here and wrapped if needed.
 - g. Meet Your Healthcare Provider/Bingo Night

1. Food Drive will begin on Dec 16th. Student council can man the table and give out raffle tickets until BETA club is inducted and can be involved in January. We are still in need of a bike sponsor. PTA will sponsor if one cannot be found.
 2. Plan for the evening. MYHP starts at 5, BINGO starts at 530. We will encourage people to go to the gym for MYHP before BINGO begins. Tropical Smoothie and Great Harvest will be selling items. We will have 5 games of BINGO, a mini PTA meeting, a break to encourage MYHP attendance, and then 5 more games.
 3. Business Partner Recruitment – Stacey R./ Lori S. They are working on finding more vendors to attend in addition to PRISMA. They have confirmed six and are working on others.
 4. Beta Club Involvement. Beta Club is not starting until January, so they will help with the food drive then. They will also help with making cards for the Children’s Hospital and delivery of the cards.
 5. Need to purchase bingo prizes. There will be up to five winners per game and 10 games. Each board member will purchase 10 prizes for \$10 or less. Aimee will get all gift cards.
 6. Cards for children’s cancer – materials, logistics. Aimee will order all supplies and ensure coordination of documentation for Disney.
- h. Membership Drive Ideas - Angela, VP of Membership, cannot make Friday meetings. We need 54 more memberships to reach 100%. Most Kindergarten and 5th grade classrooms are not at 100%, so memberships need to be encouraged at these grade levels. Giveaways are available if needed. Room parents can notify the classrooms that are not at 100%.
 - i. Digital Directory Progress. Sorted and formatting taking place.
 - j. Appoint new President Elect – Melissa Christiano. Lisa motioned to approve, and Stacey seconded. President-Elect approved.
 - k. Appoint new Treasurer – Barbara Harvey. Lisa motioned to approve, and Stacey seconded. Treasurer approved.
 - l. Nominating Committee. Lisa and Melissa will chair the committee and need 3 other people. Several people have expressed interest. From those, three will be selected and confirmed so that the slate can be voted on at the general meeting in January.
 - m. Announcements/Updates. Can we reschedule a Friday meeting so that Angela can attend?. Mrs. Overman will look at her schedule for the week of February 10th.
- V. Open Discussion/New Business
None
- VI. Adjourn -10:52am
Next Meeting: Friday, January 10th from 9:30-10:30 in Monarch’s Conference Room.

“If we did all the things we’re capable of, we would literally astound ourselves”

Thomas A. Edison

Upcoming Dates:

- Dec 9-13th – Mistletoe Market
- Dec 17th – Holiday Hospitality Luncheon 10am-1:10pm
- Dec 18th – Polar Express – Hot Chocolate and Jingle Bell Bracelets
- Dec 20th – Classroom Holiday Parties
- Dec 23rd – Jan 3rd – Winter Break
- Jan 9th – Twisted Cup Spirit Night 2:30-8:30pm
- Jan 10th – PTA Executive Board Meeting 9:30am
- Jan 13th – Meet Your Healthcare Provider/Bingo Night/PTA Meeting 5pm