

Monarch Elementary School PTA
Board Meeting Minutes
November 2nd, 2018

- I. Call to Order at 9:35am
- II. Roll Call: Colleen Barnes, Aimee Heard, Tracy Malloy, Lori Quarles, Robin Sommese, Lori Stuart, Amanda Swenson, Sarah Zering, Mark Loach
- III. Consent Agenda
 - a. Approval of previous meeting minutes. A motion was made by Robin to approve, and Amanda seconded. Minutes were approved.
 - b. Board Reports were emailed out last night.
- IV. Active Agenda
 - A. Principal's Report, Mark Loach

We are wrapping up COGAT and Iowa testing. It ends today, and results come in January or February. Student Council is hosting a food drive November 7-14. The Thanksgiving meal is on November 15th. We still need volunteers that day to serve food and direct people. There will be a revised lunch schedule that day. MAP testing is December 3-14 for 2nd and 5th grade students, occasionally some 3rd or 4th grade. This overlaps with Mistletoe Market when volunteers are in the school. This needs to be addressed.
 - B. Treasurer's Report, Tracy Malloy

Boosterthon numbers are in. Only \$310 are outstanding. In order to get 20% back to teachers, Traci will give them gift cards. First the teachers will itemize out what they are going to get, and Mrs. Overman will need to approve this. Teachers will then get the VISA gift cards. Teachers will then have to send in receipts to confirm the monies spent. There is a service fee that will be deducted from how much teachers get. This fee seemed reasonable compared to the amount teachers will receive. Another option is for teachers to pay on their own and be reimbursed by the PTA. Teachers will be given a flyer explaining their options. The minimum given to teachers will be \$150. Memberships have slowed down. It would be great if teachers would take a picture of what they buy for their classrooms and send it and a thank you to the parents.
 - C. President's Report, Lori Stuart
 - a. Boosterthon, Colleen B. – Colleen has been in the process of obtaining quotes on the retaining wall for the soccer field. The original company did not get back to her, and the new retaining wall company is going to come out Monday to quote. The Kindergarten Big Books are ready to order once approved. Tracy gave the ok to purchase them. Colleen is waiting for the final list of items to obtain for the Steam Day closets. The robots are ready to order. She needs to know how many to purchase and an approval to order. Thirty will be ordered for each 2nd grade classroom, and Lori S. and Tracy gave the ok to order. Mrs. Bowman needs to get with Mrs. Overman regarding which gaga pit to order. Lori S. will follow-up with them.
 - b. Mistletoe Market, Colleen B. – Colleen has almost finished purchasing items. She just needs to restock a few that did not come through. There will be about 25-30 items. Set up will be the week after Thanksgiving, and teachers will sign up the week before Thanksgiving. Envelopes will go home the week after Thanksgiving. Wrapping supplies are in too. Volunteer signups are ready to go. The request for petty cash will go out to Tracy. A board member always needs to be there. In the past there was a signup for board members with 2 shifts. This year may be different since Colleen will be there the whole time.
 - c. Thanksgiving Luncheon, Amanda S. – The signup went out and there was some confusion regarding the date on the signup. Amanda is editing it, and volunteers are almost full. Board members did not get the signup. so this will be looked into and corrected
 - d. PTA Membership
 - i. Lori Q. – We need 96 memberships to reach 100%.
 1. Directory – There needs to be a cut off for joining in order to be in the directory. Could being in and getting a directory be used to motivate memberships? This has not been found to be a good motivator. Since approval has been given by Mrs. Overman to allow for extra recess, 15 minutes, this can be used as a

motivator for classrooms to reach 100%. An announcement about this needs to go out in end of the day announcements, an email from room parents and the weekly phone blast. Also, a Facebook post can state who is not yet at 100%.

- e. Holiday needs of families and Christmas tree, Robin S. – There are 4 families from guidance that need help this Christmas. The signups request for help will be going out to the board and chairs. It will use a code to identify the person and include their gender and age. It is a long list of needs, so once the Board and Chairs make their commitments additional funds are available in the budget under Helping Hands. Robin will make sure the needs are met evenly within families, and items obtained will need to be put in the PTA room for Robin. The Christmas tree will go up after Thanksgiving. A possible theme is Christmas around the world. She will put it up November 28th, and anyone can come out and help.
 - f. Spirit Nights - Papa John's (Nov 7th and 8th) will be added to the marque and weekly announcement. Lori Q. would like us to consider Chicora Alley for Spirit Nights since they donated a coupon for all PTA memberships. Is it possible to use Papa John's for Monapalooza instead of Hungry Howie's? There is no special relationship with Hungry Howie's. It was just the best price. Tropical Smoothie would like to expand their involvement with the school. They had a couple ideas including painting the rock with a teacher of the month. There would be a sign showing "Sponsored by Tropical Smoothie", and the winning teacher would get a free meal. Students would vote each month. Other ideas they suggested were a cup decorating contest or to encourage teacher participation, a free smoothie for the teacher with the most students. Marble Slab would also like to be considered for Celebrity scoop night, with teachers scooping ice cream, or an award for the most students attending per teacher.
 - g. Spiritwear - There were six Chromebook redos. There are still a few trickling sales from people asking. The remaining items will be pushed online including water bottles and magnets.
 - h. Polar Express – Hot Chocolate, ribbons and bells are needed. In the past, hot chocolate came from Sam's Club. Lori S. will get the supplies after checking for leftover supplies in the PTA room. There will be a workday for the board to tie bells
 - i. Upcoming Volunteer needs – Thanksgiving Luncheon, Mistletoe Market, Polar Express
 - j. Announcements/Updates – The job for directing morning traffic was posted on the GCSO side job board. No one has shown any interest. The hourly rate may need to be increased. There are no minimums or insurance requirements for the side job board. Only an hour is needed in the morning each day. The pay rate is \$40/hour. Because of the concerns about the morning traffic, strips were laid to count traffic. Is it possible to get a police officer to do the job? Is it possible to get a sign showing speed to get people to slowdown and/or can there be more morning patrols? Board members will ask people they know to try to find help.
- D. Open Discussion/New Business
- a. Mother's Night Out – Event will be November 16th. It will possibly be a White Elephant Gift Exchange/Game Night. A host is needed, and it was discussed that a neutral place – like a clubhouse – was better than a person's home so that people feel more comfortable about attending. In the future, Chicora Alley can host on a Monday night when they are usually closed.
 - b. The Chorus Concert will be December 10th, so the BINGO night will be moved to the PTA meeting in January. The December meeting is cancelled, and there will still be enough meetings for the year. The PTA is available to talk about the PTA at the Chorus concert if needed. We need to start thinking about the Nominating Committee. The letter about the Halloween card service project was submitted to Disney for tickets. There will be more service opportunities next year with more notice.

V. Adjourn 10:36am

Next Meeting: Friday, December 7th, 2018 at 9:30am in the conference room

"Do the right thing. It will gratify some people and astonish the rest."
Mark Twain

Upcoming Dates:

November 5th: Teacher Professional Development Day (Student Holiday)
November 6th: Election Day (Student Holiday)
November 7th & 8th: Papa John's Spirit Nights
November 13th: Chick-Fil-A Spirit Night 5-8pm
November 15th: Thanksgiving Luncheon
November 16th: Mom's Night Out 7-9pm
November 20th: Fuddruckers Spirit Night
November 21st-23rd: Thanksgiving Break
November 29th: Lin's Asian Cuisine Spirit Night 2:30-8pm
November 29th: Tell Me about Testing Lunch and Learn 12-1pm